Department of Asian Studies

Graduate Program

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**TRAVEL GRANT APPLICATION FOR GRADUATE STUDENTS**

**STUDENTS: Complete Parts 1 and 3, paste signature, and email to supervisor**

**SUPERVISORS: Complete Part 2 and email to Tina (****asia.graduate@ubc.ca****)**

1. **General Information**

Applicant’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program (check one): MA \_\_\_\_\_\_ PhD \_\_\_\_\_\_

Title of conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organizer/Host Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe your participation (invited paper, contributed paper, topic/title, whether the paper was refereed, etc.):

Are you applying for the Graduate Student Travel Fund (a maximum $500 once per degree program) given by the Faculty of Graduate and Postdoctoral Studies to support **this trip** (Yes or No)? \_\_\_\_

If Yes, what is the status of your application (check one): Approved \_\_\_ Declined \_\_\_ Pending \_\_\_

Have you *previously* applied to the Graduate Student Travel Fund for another trip? (Yes or No)? \_\_\_\_

If Yes, what is the status of your application (check one): Approved \_\_\_ Declined \_\_\_ Pending \_\_\_

1. **Supervisor’s Statement**

Please ask your supervisor to **email you and Tina short one-paragraph** **statement** explaining the significance of the venue and your contribution to approve the application and copy it below.

1. **Travel Expenses**

Convert foreign currency amounts to Canadian dollars.

Airfare: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ground Transportation: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Accommodation: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Per Diem: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other expenses (explain): $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL AMOUNT REQUESTED $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (paste image):

Date of request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To be considered, a signed, completed form must be received by the Graduate Program Administrator by the application deadline.**