

The University of British Columbia  
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## Asian Studies Facilities Rental – NPO Discount Request Form

Please fill out all fields below and return to us via email at [asia.events@ubc.ca](mailto:asia.events@ubc.ca)

Your request will be reviewed by our team and we will aim to get back to you within 3 business days.

**1. What is your registered NPO name and number?**

**2. What is the mission or purpose of your organization?**

**3. What are your main sources of funding?**

**4. What is the aim of this event?**

Please provide a brief outline of what the event will entail and its objectives

**5. How does this event connect to Asia/Asian Studies?**

**6. Who is this event for? Is this event open to everyone?**

**7. Do you have a UBC contact (faculty or staff) that can sponsor this event? If yes, please provide their name, affiliated department/unit name, and contact information.**

Note: Sponsors should ideally be present throughout the entire event

